



Appleton Parish Council

Appleton Parish Hall, Dudlow Green Road, Appleton, Warrington,
Cheshire WA4 5EQ

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Minutes of the monthly Parish meeting of Appleton Parish Council held on Tuesday 15th January 2019 at 7.30pm at Appleton Parish Hall, Dudlow Green Road Appleton WA4 5EQ

Present: - Councillor J Wheeler (Deputy Chairman)

Councillor K Arnett, Councillor B Axcell, Councillor I Axcell, Councillor S Bengler,
Councillor J Bilsland, Councillor G Palmer, Councillor J Price, Councillor T Stansfield,
Councillor P Walker, Councillor J Walker.

Mrs. J Monks (Clerk) and two members of the public.

1. Welcome and apologies for absence

Councillor J Wheeler welcomed everyone to the Parish Council meeting.

Councillor J Wheeler reminded all the Parish Councillors and members of the public that the use of mobile phones was prohibited during a meeting and all Parish Councillors were asked to use the microphones when speaking.

Councillor G Skentlebery was not in attendance. Councillor S Harris send her apology as she was unable to attend the meeting. Councillor J Wheeler informed the Parish Council that Councillor S Harris was due to have an operation and asked if the Parish Council could send flowers and a card. The clerk confirmed that she would send flowers and a card to Councillor S Harris when she returned from hospital.

2. Members Code of Conduct

None declared.

3. PCSO / Police report

The PCSO could not attend as no one was on duty and had sent a report which the clerk had circulated to all the Parish Councillors for their attention.

Councillor J Wheeler stated that she was concerned that there were no evening PCSO surgery dates. Councillor J Bilsland stated that that the PCSOs had been told to undertaken daytime dates only. Councillor G Palmer asked if there could be a PCSO surgery in Appleton Thorn. The clerk was requested to ask the PSCOs for a surgery in Appleton Thorn.

4. Public Participation.

A member of the public addressed the Parish Council with regards to the variation of condition application for 2018/34167, Land south of Astor Drive, East of Lichfield Avenue and South of Witherwin Avenue, Grappenhall Heys, Warrington, WA4 3LG. The clerk took the member of the public's details and said she would contact her regarding this matter.

5. Minutes of last Parish Council meeting and matters arising

RESOLVED that;

The Minutes of the Parish Council's monthly meeting held on Tuesday 18th December 2018 (copies of which had been circulated to each Member) were approved and signed by the Chairman.

The clerk confirmed that she had now submitted an application to Warrington Borough Council to trim the Bawming Tree as the tree was protected under a Tree Preservation Order. Once Warrington Borough Council have confirmed the Parish Council can go ahead the clerk will instruct a contractor.

Councillor P Walker asked the clerk for an update with regards to the Foodbank in Warrington as Great Sankey Parish Council had asked for a donation. The clerk confirmed that she had spoken to the manager of the Foodbank and a grant/donation form has been sent to them for their completion. Once the form has been returned the clerk will put this on the agenda for the next Parish Council meeting.

Councillor P Walker informed the Parish Council that the building equipment outside the Parish Hall had not been removed by the builder. Councillor J Wheeler stated that the Walton Lea project could be interested in some of the items. The clerk was asked to contact Walton Lea project regarding this.

6. Planning

The clerk noted that the architect of the planning application for 2018/34029, Beech Cottage, Cann Lane South, Appleton, WA4 5NQ. Full Planning - Proposed single storey detached four-bedroom house with converted loft space along with basement utilising approved access under application 2018/33291, attended the Planning Committee meeting on Thursday 10th January 2019 and addressed the Planning Committee with regards to this planning application.

The recommendations of the Planning Committee on applications received since the last meeting were accepted and it was

RESOLVED that;

The following recommendations be forwarded to the Development Control Manager, Environment and Regeneration, Warrington Borough Council.

No Objections to the following applications –

2018/34029, Beech Cottage, Cann Lane South, Appleton, WA4 5NQ. Full Planning - Proposed single storey detached four-bedroom house with converted loft space along with basement utilising approved access under application 2018/33291.

2018/34095, 411 London Road, Appleton, WA4 5ON. Householder. Proposed bedroom extension over existing garage to side elevation plus single storey kitchen extension to rear.

2018/34085, 1 Warren Road, Appleton, WA4 5AG. Householder -Proposed First floor side extension and replacement of wall tiles with render.

2018/34090, 24 Cliffe Road, Appleton, WA4 5AQ. Householder. Proposed Garage/car-port and garden store to replace existing garage in rear garden.

2018/33877, 3 Hall Drive, Appleton, WA4 5JL. Householder - Proposed Single storey extension to front and sides to replace garage. Amended plans.

2018/34130, 26 Lyons Lane, Appleton, WA4 5JH. Householder – Proposed two storey side extension and single storey rear extension.

Due to Councillor J Wheeler and Councillor P Walker being members on the Warrington Borough Council Development Control Committee, they did not participate in the planning discussions or the recommendations agreed.

For information, only –

2018/34045, Stud Farm, Lumb Brook Road, Appleton, WA4 3HL. Lawful Development Certificate (Section 192 Certificate) - Proposed detached ancillary building.

2018/34167, Land south of Astor Drive, East of Lichfield Avenue and South of Witherwin Avenue, Grappenhall Heys, Warrington, WA4 3LG. Variation of Condition - Proposed variation of the wording of Condition 16 (Landscape and Environmental Management Plan), Condition 18 (Open Space) and Condition 26 (Number of properties being served from one Single Access Point to be increased from 100 to 114) on previously approved application 2017/29929. Information Only.

7. Clerk's Report and Accounts

The January 2019 statement of accounts for the Financial Year 2018/2019 was noted, and the Members noted the Bank Statements as at 31st December 2018.

RESOLVED that;

Payments were to be made in accordance with the payment schedule for January 2019.

The bank reconciliation and bank statements were both signed by the Chairman.

The clerk confirmed that Councillor K Arnett undertook the verification of the bank reconciliations for all accounts as at 31st December 2018.

The clerk confirmed that the main roof of the Parish Hall has been leaking as such she had called a roofer asking for a quote for the repair. The roofer however did the repair immediately and informed the clerk that the cost would be £25.00.

The clerk reported that the bank account with the Mansfield Building Society has received interest as at 31st December 2018. In order to keep the balance below the limit which is protected by the Financial Services Compensation Scheme the Parish Council needs to withdraw £1191.65. As such this amount will be transferred into the Parish Council's current account.

The clerk has received a renewal notice for the data protection fee from the Information Commissioner's office. This is required by law. The renewal fee is £40.00 less a £5.00 reduction if payment is paid by direct debit as such the clerk has set up a direct debit for the amount of £35.00.

The clerk confirmed that the amount of £50,000 has been received from Wren for the Parish Hall refurbishment project.

The clerk and assistant clerk would like to attend the next Cheshire Branch meeting of the Society of Local Council Clerks on Friday 25th January 2019 at 10am. The clerk confirmed that there is no charge for attendance.

The clerk reported there had been two more regular bookings at the Parish Hall and she had booked the Parish Hall for the Christmas light switch on event for Saturday 30th November from 3pm onwards.

The clerk had received an email dated 28th December 2018 regarding a consultation from Warrington Borough Council for a Local Bus Information Strategy. The closing date for responses is 31st January 2019.

The clerk has received an invite for Parish Councillors from Walton Parish Council regarding Broadband speeds. Councillor J Bilisland has confirmed that she will attend the session from BT Openreach on Wednesday 16th January 2019.

8. Artwork for the Parish Hall

Councillor J Wheeler had been looking to framing old pictures of Appleton for the Parish Hall and will circulate a link to the Cheshire archives.

The clerk has contacted some framing companies and the best price is approx. £110.00 for five or £200.00 for ten pictures framed, A4 with gold trim.

Councillor J Wheeler stated that it would be good if the Parish Council could involve the high school in commissioning artwork for the Parish Hall.

Councillors J Wheeler, J Bilsland and G Palmer will look into the project and form a proposal to be discussed at a Parish Council meeting.

9. PCSO funding

Councillor J Bilsland informed the Parish Council that no notification regarding funding a PCSO from April 2019 had been received from Cheshire Police.

Councillors J Wheeler and P Walker informed the Parish Council that Stockton Heath Parish Council had arranged a meeting with a representative from Cheshire Police on 24th January 2019. Councillor P Walker will be attending this meeting and will provide feedback from this.

10. Drop Kerb

Councillor J Wheeler has contacted Warrington Borough Council with regards to this matter and they had stated that the Parish Council would have to employ a contractor directly in order to undertake this work. The clerk was asked to provide quotes for the next Parish Council meeting.

11. HS2 Rail Link

Councillor J Wheeler reported that several Ward Councillors had attended a briefing regarding the HS2 rail link and this may affect the train services to Warrington.

12. Electrical Work for Parish Hall

The clerk had contacted the electricians for more information on this matter.

RESOLVED that;

The non-essential work as detailed in the electrician condition report was not to be undertaken at the Parish Hall at this time.

13. Phone Boxes

The clerk confirmed that the work on the door of the phone box on Lyons Lane/London Road has been completed. The clerk has booked the electrician to install the defibrillator on Tuesday 22nd January 2019. The Assistant clerk will order a light for the phone box on the Cobbs estate. Councillor J Wheeler confirmed that she had ordered signs for the phone box on Lyons Lane/London Road and additional signage for the phone box on Cobbs estate. Councillor J Wheeler also confirmed that she had ordered perplex sheets for the interior of the phone boxes.

The clerk was asked to do a press release for the phone boxes when the work has been completed.

14. Review membership of Committees/Working Parties

Councillor J Wheeler asked if a member of the planning committee could be present at the Development Control Committee if there was an objection from the Parish Council. Councillor J Wheeler requested that if no one was available, the clerk would send an apology and re-submit the objection to the Development Control Committee.

Councillor J Walker stated that each committee/working group should establish their own terms of reference and these then can be presented and approved by the Parish Council.

Appleton Parish Council appointment of Committees

The following members be appointed for 2018/2019;

Planning Committee – Councillor S Bengler (Chair), Councillor B Axcell, Councillor I Axcell, Councillor J Walker and Councillor G Palmer.

Finance and General Purposes Committee– Councillor P Walker (Chair) Councillor S Bengler, Councillor S Harris and Councillor B Axcell.

Working Parties

Environment Working Party –Councillor J Wheeler, Councillor K Arnett, Councillor G Palmer, Councillor T Stansfield and Councillor J Walker.

Media Working Party – Councillor S Harris, Councillor J Bilsland and Councillor J Wheeler.

Employment Working Party – Chairman, Deputy Chairman, Councillor P Walker, Councillor B Axcell and Councillor S Bengler.

PCSO Liaison Working Party – Councillor S Harris, Councillor J Bilsland and Councillor S Bengler.

Community Event Working Party - Councillor G Palmer, Councillor J Walker and Councillor S Harris.

Youth Working Party - Councillor J Bilsland and Councillor J Wheeler.

It was further resolved that the following should represent Appleton Parish Council on Committees involving other Parish Councils:

Members of Outside Bodies

RESOLVED that;

The following members be appointed for 2018/2019;

a) Warrington Public Rights of Way Forum – Councillor K Arnett, Councillor S Harris and Mr. S Guest

b) Parish Path Warden – Mr. S Guest

e) Police and Crime Commissioner Surgery Meetings – Councillor J Bilsland and Councillor P Walker

f) Bridgewater Canal Users Group – Councillor B Axcell

g) Manchester Airport Liaison – Councillor K Arnett.

The clerk was asked to contact Warrington CPRE for an update on a regular basis via email.

In addition, further representations by the Parish Council are as follows –

Lumb Brook Millennium Green Ltd – Mrs. V Davies, Director and Councillor J Walker.

Pewterspear Green Trust – Councillor J Wheeler, Elected Member, Mr. G Webster, Nominated Member.

Broomfields Junior School – Mrs. S Richardson, a resident, Sponsored Governor.

15. National Salary Award

The National Association of Local Councils has issued an employment briefing dated 7th December 2018. The National Joint Council for Local Government Services (NJC) has agreed new pay scales for 2019/2020 to be implemented from 1st April 2019. The new pay scales and spinal columns need to be applied from 1st April 2019.

Councillor P Walker stated that the National Pay Agreement represented roughly a 2% cost of living increase.

RESOLVED that;

The Parish Council adopts the new spinal columns and introduces the new pay scales from 1st April 2019.

16. Village Life ‘What’s On’ column sponsorship for April 2019 to March 2020.

The clerk received an email dated 3rd January 2019 regarding the Parish Council’s sponsorship on the ‘What’s On’ column in the Village Life Magazine. The cost of this is £180.00 plus VAT. Stockton Heath Parish Council and Grappenhall & Thelwall Parish Council also are charged £180.00 plus VAT each for this column. The total cost is therefore £540.00 plus VAT.

The Parish Council were concerned regarding size of the wording of the column as the print was very small and asked the clerk to contact them asking for the wording to be enlarged and if the column could be modernised before any sponsorship could be considered.

17. Parish and Borough Councillors Reports

Councillor P Walker informed the Parish Council that he had been contacted by a member of the public as she had been fined for driving in a bus lane in the centre of Warrington.

Councillor G Palmer reported that she had attended a meeting regarding the commencement of the building work on a field at Appleton Thorn as ground and drainage works had commenced. The site had teething issues and the contractors were working with residents in order to resolve any issues.

Councillor K Arnett asked if a representative from Manchester airport could attend a Parish Council meeting. The clerk was asked to arrange this for the next Parish Council meeting in February.

Councillor K Arnett asked if there was an update on the trees on London Road. The clerk stated that she had informed Warrington Borough Council

Councillor K Arnett reported that Warrington Borough Council were undertaking improvement works to in the centre of Warrington.

Councillor J Wheeler reported that there a large shipping container which had appeared on the Rugby field on Bridge Lane in Appleton. Councillor J Wheeler will report this to Warrington Borough Council for enforcement action.

Councillor J Wheeler informed the Parish Council that the signs for the village gateways had been delayed due to funding issues and they had been ordered by Warrington Borough Council and they were due to be installed in March.

18. Date and time of next meeting

Tuesday 19th February 2018, Planning Committee meeting 7pm followed by the Monthly Parish Council meeting 7.30pm.