



# Appleton Parish Council

Appleton Parish Hall, Dudlow Green Road, Appleton, Warrington,  
Cheshire WA4 5EQ

Telephone 01925 268153 Email clerk@appletonpc.org.uk

## **Minutes of the Annual Parish Meeting of Appleton Parish Council held on Tuesday 16<sup>th</sup> April 2019 at 7.15pm at Appleton Parish Hall, Dudlow Green Road Appleton WA4 5EQ**

**Present:** - Councillor J Wheeler (Deputy Chairman)

Councillor K Arnett, Councillor B Axcell, Councillor I Axcell, Councillor S Bengler,  
Councillor J Bilsland, Councillor G Palmer, Councillor G Skentelbery, Councillor T  
Stansfield, Councillor P Walker and Councillor J Walker.

Mrs. J Monks (Clerk). Mrs I Derbyshire, (Assistant Clerk), a PCSO and two members  
of the public.

### **1. Welcome and apologies for absence**

Councillor J Wheeler welcomed everyone to the Parish Council meeting.

Councillor J Wheeler reminded all the Parish Councillors and members of the public  
that the use of mobile phones was prohibited during a meeting and all Parish  
Councillors were asked to use the microphones when speaking.

Councillor S Harris sent her apology as she was unable to attend as she was away on  
holiday. Councillor J Price send his apology as he was unable to attend.

### **2. Chairman's report on the past year**

Councillor J Wheeler read out the following in the absence of Councillor S Harris;

Firstly, I would like to thank the Deputy Chairman of the Parish Council, Cllr Judith  
Wheeler and all members of the Parish Council for all time, dedication and  
commitment they have given to residents and the Parish Council this year.

I would also like to thank our Clerk, Mrs Joanne Monks, our Assistant Clerk, Mrs Irene  
Derbyshire for their hard work and support. In addition, Mrs Catrin Middleton, the  
Caretaker and Bookings Secretary for the Parish Hall and Mr David Pearce, our Parish  
Ranger deserve recognition for the contribution they make to the Parish Hall and the  
Parish. As the Parish Council develops and takes on more responsibility from the  
Borough Council, the work load for all our staff has changed and increased  
significantly.

Parish Hall bookings are at an all-time high, we have been consulted on far more planning applications than in recent years, we have had to do more in the environmental area as the Borough Council has reduced its activities in the Parish. We are very grateful to our staff for the way they have dealt with the extra workload.

The Clerk obtained a WREN grant to enable us to move ahead with the first major refurbishment that the Parish Hall has had since it was built in 1968. It was a lot of hard work but the end result has made it all worthwhile and we have received many positive comments from hall users. Parish Hall bookings continue to be high and we now have an up to date booking and payment system.

The Finance and General Purposes Committee meets to review all monthly expenditure and related issues. The Planning Group meet twice a month and deals with a large number of applications both big and small. Using their local knowledge they have considered issues relating to the Local Plan and large planning applications such as Stobarts. The Parish Council has representation on the South Warrington Parishes Liaison Group and the Parish Council has set money aside to part-fund the cost of the Planning Consultant who advises the Group.

We are very aware that we need to communicate effectively with our residents so a Media Working Group has been established and will review the Parish Council website, produce a yearly newsletter and establish a facebook presence for the Parish Council.

Another important part of the role of the Parish Council is to engage positively with our local community. To this end, an Events Working Group has been established and ran two successful events last year. The Group worked with South Area Team and St Mary Magdalene's Church to organise the children's Lantern Walk on Bridge Lane, Cobbs and then went on to organise our first tree Christmas Lights Switch on. More than 100 people attended and children received presents from Father Christmas. We would like to thank Father Christmas for coming, Tim Stansfield for providing his sleigh, the Appleton Independent Methodist Church for the lovely singing and the Co-op for providing refreshments.

As Borough Council finances means that work previously done by them is reduced, the Environment Working Group continues to take on more responsibility on behalf of the Parish Council. The Group organises the planting of the wildflowers, extra grass cutting as and when necessary, and is currently working to create a Heritage sign on Birchdale Road using the ... from the recent road refurbishment. The Group has also been instrumental in refurbishing the two telephone boxes purchased from BT. The one on Lyons Lane now houses a defibrillator and the one on Bridge Lane is now a fully functioning Book Swap. The Group is always ready to hear ideas from residents. 'Team Thorn' continue to be supported by the Parish Council.

The Appleton Parish Hall Community Library continues to be successful with numbers remaining high on Tuesday mornings. Many thanks to all the volunteers who have made this a true community asset and many thanks also to the members of Appleton Independent Methodist Church who run the coffee morning at the same time.

We welcome applications for grants for community projects and have, over many years, supported community activities such as the all weather football pitch at Broomfields, the Bawming of the Thorn and the Lumbrook Millennium Green.

We work closely with our PCSO's and part-fund a PCSO with Stockton Heath. I would like to acknowledge the role that the PCSO's play in the life of our community and in keeping us all safe.

As can be seen, the role of the Parish Councillor is a very busy and active one. Many Councillors also undertake other voluntary duties and the Parish Council also nominates representatives to other outside Bodies. I would like to extend my heartfelt thanks to our very hard working and dedicated Parish Councillors.

We are a active Parish Council which aims to adapt to all the challenges that come our way in an effort to represent our residents to the best of our ability and also to engage as much as possible with those we represent. I am sure that next year will be just as busy and challenging as the year that has just gone past but I know we are all up for that challenge.

Thank you all, once again, for all that you do.

### **3. Open discussion on Parish matters**

No one wishes to comment at this point.



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Tuesday 16<sup>th</sup> April 2019 at 7.30pm at Appleton Parish Hall, Dudlow Green Road  
Appleton WA4 5EQ**

**Present:** - Councillor J Wheeler (Deputy Chairman)

Councillor K Arnett, Councillor B Axcell, Councillor I Axcell, Councillor S Bengel,  
Councillor J Bilsland, Councillor G Palmer, Councillor G Skentelbery, Councillor T  
Stansfield, Councillor P Walker and Councillor J Walker.

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holiday. Councillor J Price send his apology as he was unable to attend.

## **2. Members Code of Conduct**

None declared.

## **3. Public Participation.**

The Chairman of the Bawming Committee addressed the Parish Council with regards  
to the grant application that she had submitted for the Bawming event which is held in  
June each year. There had been an issue regarding lack of volunteers however  
following an article in Village Life and a request for assistance on Facebook they now  
have twenty-five volunteers. The Chairman of the Bawming Committee confirmed that  
any profit from the event was donated to any local charities and that they had applied  
for financial assistance from Bloor Homes and David Wilson homes. The Chairman of  
the Bawming Committee invited all Parish Councillors to attend the event. Councillor  
J Wheeler confirmed that the grant application would be looked at by the Parish  
Council at the next meeting in May and the clerk was asked to put this as an agenda  
item.

The President of Park Appleton WI addressed the Parish Council. The WI group had launched a 'Show the Love' display at the Parish hall which asked individuals to make pledges to help the environment. Park Appleton WI were also looking into the possibility of producing some artwork for the Parish Hall

#### **4. PCSO Presentation**

This was deferred until another Parish Council meeting due to projector issues.

#### **5. PCSO / Police report**

The PCSO addressed the Parish Council with a monthly report as follows; Anti-social behaviour had been reported on Lyons Lane and the Police also had a couple of reports of anti-social behaviour on Broomsfields school and Dingleway. There had also been a couple of attempted burglaries in the area and the PCSO confirmed that they had increased patrols in the affected areas. The PCSO reported that they had a good success rate with shoplifters recently and that they had increased patrols in the Hillcliffe and cemetery area following reports of drugs abuse.

Councillor G Skentelbery reported that a dog walker was leaving bags of dog poo on trees near to the Dingle and asked if the PCSO could try and address this issue.

Councillor B Axcell reported that there had been some criminal damage to the street sign to the Dingle. Councillor J Wheeler confirmed that this had been reported to Warrington Borough Council for their attention.

Councillor J Wheeler reported youths had been undertaking knocking on doors and then running away on Southway Avenue in Appleton. The PCSO confirmed that he would investigate this matter.

#### **6. PCSO agreement for 2019/2020**

The clerk received an email dated 14<sup>th</sup> March 2019 from the Inspector of Cheshire Police. The cost per Parish Council will be £16,640.00 in order to cover the total cost of funding one PCSO at £33,280.00. They have confirmed that PCSO Phil Hilton will remain in post as the funded PCSO for Stockton Heath and Appleton.

**RESOLVED** that;

The Parish Council continue to fund 50% of a PCSO at the cost of £16,640.00 for the financial year 2019/2020. The clerk noted that the cost of funding was the same as 2018/2019.

The Deputy Chairman, Councillor J Wheeler signed the contract for the PCSO for 2019/2020. The clerk will send a copy of the signed contract to Cheshire Police.

The clerk was asked to contact Cheshire Police in order to arrange a meeting to discuss local issues.

## **7. Minutes of last Parish Council meeting and matters arising**

**RESOLVED** that;

The Minutes of the Parish Council's monthly meeting held on Tuesday 20<sup>th</sup> March 2019 (copies of which had been circulated to each Member) were approved and signed by the Chairman.

Councillor J Wheeler asked if Eddie Stobart had contacted the clerk to arrange a meeting date. The clerk confirmed they had not yet been in contact regarding this and the clerk will chase up this request.

Councillor G Palmer informed the Parish Council that the Events working party were looking to undertake a Bat Walk in September and a representative from the RSPB has volunteered in lieu of a donation for the event.

Councillor J Wheeler reported that the planning application, 2018/33662 for Stretton Airfield was going to be heard by the Development Control Committee of Warrington Borough Council on Wednesday 17<sup>th</sup> April 2019. As no one was available to attend the clerk was asked to ask for the objection submitted to be read out at the committee meeting.

Councillor T Stansfield was thanked for his assistance in moving the security fencing that the builder had left outside the Parish Hall.

The clerk reported that the new flooring in the toilets and outside the office was due to be sealed and cleaned on 17<sup>th</sup> April 2019.

## **8. Planning**

The recommendations of the Planning Committee on applications received since the last meeting were accepted and it was

**RESOLVED** that;

The following recommendations be forwarded to the Development Control Manager, Environment and Regeneration, Warrington Borough Council.

No Objections to the following applications –

2019/34580, 49 Warren Road, Appleton, WA4 5AG. Householder. Proposed detached garage.

2019/34599, 17 Hillside Road, Appleton, WA4 5PX. Householder - Proposed two storey side extension with single store extension to rear.

2019/34615, Waverley, Birchdale Crescent, Appleton, WA4 5AP. Householder - Proposed first floor side extension above existing garage.

2019/34661, 9 High Warren Close, Appleton, Warrington, WA4 5SB Householder - Proposed Single storey extension to rear.

2019/34727, 3 Henley Close, Appleton, WA4 5LY. Householder - Proposed Double storey bedroom, kitchen and utility room extension to front.

2019/34680 13 Greenway, Appleton, WA4 3AD Proposed Single storey garage extension and double storey front and rear house extensions, plus converting flat roofs to pitched roofs on bedroom, porch, kitchen and garage.

The Parish Council raised concerns to the following applications –

2019/3448, Land South of Astor Drive, East of Lichfield Avenue &, South of Witherwin Avenue, Grappenhall Heys, Warrington, WA4 3LG. Reserved matters (major) application for details regarding layout, scale, appearance and landscaping in relation to outline permission 2017/29929 for the residential development of 114 dwellings and associated development on Phase 1b. The Parish Council is concerned regarding construction traffic to this site and would request that planning conditions be imposed so that access is restricted during rush hour periods in order to avoid congestion. The Parish Council is concerned regarding the lack of green space, especially in comparison with the proposed housing development at Appleton Cross. The Parish Council is concerned that the footpaths do not connect to the existing surrounding footpaths. This should be addressed in order to link the housing development to the surrounding areas. There are also no internal footpaths in the proposed housing development. The Parish Council are concerned about the single road access to Grappenhall Heys and would ask that any planning conditions restrict access for construction traffic during rush hour periods in order to avoid congestion. The Parish Council are concerned about the style of the proposed house types in particularly the outlook of some of the houses onto blank gable ends. The Parish Council are also concerned about the lack of cycle ways in the proposed housing development.

***Due to Councillor J Wheeler and Councillor P Walker being members on the Warrington Borough Council Development Control Committee, they did not participate in the planning discussions or the recommendations agreed.***

For information, only –

2019/34511, 24 Stonehill Close, Appleton, WA4 5QD. Lawful development certificate (Section 192) - Proposed single storey rear extension.

2019/34649, 43 Chessington Close, Appleton, WA4 5HG. Section 192 (Lawful Development Certificate) - Proposed construction of an orangery to the rear following the removal of the existing conservatory.

2019/34724, Land adjacent to 17 Pineways, Appleton, WA4 5EJ. TPO - T1 Oak thin 10-15% remove deadwood,,T4 Oak thin 10-15% remove deadwood. T5 Oak Thin 10-15% remove deadwood, T7 Scotts Pine, Thin 20% crown lift to clear highway.

2019/347, 12 Foxdale Court, Appleton, TPO - FDX02 (Purple Cherry) - remove limb overhanging car park , FDX02 (Sycamore) - Reduce to boundary line 1a (silver birch) - crown lift area, 1h (10 trees including sycamore and lime) - remove ivy and basal epic from lower stem to check for any signs of disease/defect.

## **9. Local Plan and Local Transport Plan Update**

The clerk received a letter dated 26<sup>th</sup> March 2019 from Warrington Borough Council with regards to the draft Local Plan. Alongside the Local Plan Warrington Borough

Council has also issued a draft fourth Local Transport Plan. Both documents are available to view online at [www.warrington.gov.uk/yourplan](http://www.warrington.gov.uk/yourplan) There is a nine-week consultation period which began on 15<sup>th</sup> April 2019 and ends on 17<sup>th</sup> June 2019. Warrington Borough Council has organised six consultation events at The Halliwell Jones Stadium, Mike Gregory Way WA2 7NE. The dates are as follows;

Wednesday 8<sup>th</sup> May 2019, 2pm until 8pm  
Tuesday 14<sup>th</sup> May 2019, 2pm until 8pm  
Thursday 16<sup>th</sup> May 2019, 2pm until 8pm  
Monday 20<sup>th</sup> May 2019, 2pm until 8pm  
Wednesday 22<sup>nd</sup> May 2019, 2pm until 8pm  
Saturday 8<sup>th</sup> June 2019, 11am until 4pm

The clerk has received details of the costs of the Local Plan group from the clerk of Grappenhall and Thelwall Parish Council. These will be discussed at the next Finance and General Purposes meeting.

Councillor J Wheeler confirmed that the Local Plan Group had issued a leaflet for residents and this was in the process of being distributed. In addition to this the Local Plan Group will be holding drop in sessions for residents.

The clerk was asked to put this on the Parish Council agenda for May.

#### **10. Minutes of the Finance and General Purposes meeting on Thursday 28<sup>th</sup> March 2019.**

**RESOLVED** that;

The minutes of the Finance and General Purposes committee meeting on Thursday 28<sup>th</sup> March 2019 (copies of which has been circulated to each member) were approved and signed by the Chairman.

#### **11. Terms of reference for Finance and General Purposes Committee**

**RESOLVED** that;

the following terms of reference were adopted for the Finance and General Purposes Committee;

1. The Finance and General Purposes Committee will consist of the Parish Council Chair, Deputy Chair, Clerk (in his/her capacity as Responsible Financial Officer) and a minimum of two other Parish Councillors.
2. The Committee will be elected annually at the Annual Meeting of the Parish Council.
3. The Chair will be elected annually by the Committee at the first meeting.
4. The quorum of the Committee will be three members.
5. Only those appointed may vote at a meeting. In the case of an equal vote, the Chair shall have a second or casting vote.

6. The Clerk/Assistant Clerk will call a meeting of the Committee and send out the agenda (to the Committee only) after discussion with the Chair of the Committee and in accordance with the Parish Council Standing Orders.

7. The Clerk/Assistant Clerk will take Minutes of all meetings and the Minutes must be agreed by the Committee before publication. These Minutes are a public document and will be published.

8. The main areas under the remit of the Finance and General Purposes Committee are as follows:

a) to monitor the budget and review the Finances of the Parish Council with the Responsible Financial Officer/Assistant Clerk once a month;

b) to make recommendations on expenditure to the Parish Council;

c) to approve the banking reconciliation statements prior to submission to the Chair of the Parish Council and the Parish Council;

d) to review the budget annually in respect of budget setting for the following year and to make recommendations to the Parish Council;

e) to consider the parish precept annually;

f) to examine the internal and external auditors reports and make recommendations as appropriate;

g) to consider all financial requests to the Parish Council (including grant requests);

h) to consider ad hoc financial requests throughout the year;

g) to consider all matters relating to the Parish Hall maintenance;

i) to review the overall management of the Parish Hall and make appropriate recommendations;

j) to review the Parish Assets, register annually and make recommendations as appropriate.

9) The Responsible Financial Officer and Assistant Clerk will ensure that all records relating to item 8 are kept up to date and are available for inspection by any resident and internal/external auditor.

10. The Parish Clerk will be responsible for bringing any changes in legislation/good working practices to the attention of the Committee for consideration thus ensuring that the Parish Council procedures are up to date and relevant.

11. The Committee will not have any financial powers delegated from the Parish Council and as such will only be able to make recommendations to the Parish Council at the next full Parish Council meeting.

It was agreed that the Finance and General Purposes Committee would have no delegated powers of expenditure and that they could only make recommendations to the Parish Council.

The clerk was asked to schedule meeting dates for the Finance and General Purposes Committee and to circulate this accordingly.

## **12. 2019/2020 Budget Review**

The budget for 2019/2020 was discussed in detail. The clerk confirmed a new financial system was being introduced for the accounts and that once the budget headings had been agreed they could not be amended until the next financial year.

**RESOLVED** that;

Two new budget headings were agreed on: Maintenance of Parish Council Assets and Emergency Grass Cutting. As such money is to be set aside to cover contingency costs for the repair of the bus shelter and enable to extra grass cutting to be carried out as necessary.

**RESOLVED** that;

Maintenance of Parish Assets would have £2,000 budget

Emergency Grass Cutting would have £3,000 budget

Both amounts would be taken from the Environment budget which would now reduce to £14,000.

## **13. Front door automatic opening, Appleton Thorn posts, Dropped kerb and Parish Van**

### **a) Front door automatic opening**

At the Parish Council meeting on 16<sup>th</sup> October 2018 the builder had stated that a disabled access automatic door fitter would be an additional sum of £1245.00 plus VAT. It was resolved that the Parish Council would pay the additional cost for a disabled access automatic door fitter at the cost of £1245.00 plus VAT. This work has not been completed by the builder.

Four quotes have been provided by the clerk.

**RESOLVED** that;

Entrus Ltd, the automatic solutions be appointed as a contractor to install a disabled access door fitter at the Parish Hall at the cost of £2700 plus VAT. The clerk was asked to contact them to provide a full written quotation including a breakdown of the work involved and to ensure that it complied with the Disability Discrimination Act regulations. The cost of this would be taken from the Parish Hall Improvement budget.

### **b) Appleton Thorn posts**

The clerk has met with contractors on site and has got three quotes for the replacement posts at Appleton Thorn. All quotes have been circulated by email to all

Parish Councillors prior to the Parish Council meeting. Both the wooden posts around the triangle piece of grass and the metal posts around the war memorial require attention and repair.

**RESOLVED** that;

Northwich Town Council be appointed as a contractor to repair the posts at the triangle in front of the church and for the metal posts around the war memorial in Appleton Thorn at the cost of £1458 plus VAT.

The cost of this would be taken from the Community Projects budget.

#### **c) Dropped kerbs**

The clerk has contacted some companies in order to provide a quote for the installation of a dropped kerb and the removal of the edging (now painted white) around the Parish Hall garden. Four quotes have been provided and have been circulated by email to all Parish Councillors for their attention.

**RESOLVED** that;

Network Surfacing be appointed as a contractor to install a dropped kerb and remove the edging at the Parish Hall at the cost of £595 plus VAT.

The cost of this would be taken from the Parish Hall Maintenance budget.

#### **d) Parish Van**

The clerk reported that there had been ongoing issues with the Parish Ranger's van. The clerk confirmed that the MOT was due to expire on 1<sup>st</sup> June 2019 and that it was approx. thirteen years old.

The clerk had researched different options including purchasing and leasing a van and these options were discussed in detail.

**RESOLVED** that;

A van is purchased rather than leased.

The clerk and assistant clerk was asked to research purchasing a van that was approx. two or three years old with low mileage for the next Finance and General Purposes meeting.

### **14. Clerk's Report and Accounts**

The March 2019 statement of accounts for the Financial Year 2018/2019 was noted, and the Members noted the Bank Statements as at 31<sup>st</sup> March 2019.

**RESOLVED** that;

Payments were to be made in accordance with the payment schedule for April 2019. The bank reconciliation and bank statements were both signed by the Chairman.

The clerk received a letter dated 28<sup>th</sup> March 2019 from Pewterspear Green Trust Ltd regarding the AGM on Wednesday 15<sup>th</sup> May at The Sports Pavilion Stretton. The Parish Council representative is an elected representative and a nominated representative. Mr Webster is the nominated member and Councillor J Wheeler is the elected member.

The clerk received a letter dated 27<sup>th</sup> March 2019 from Stockton Heath Festival thanking the Parish Council for a grant of £1000.00 and for the free room hire for the events on Thursday 4<sup>th</sup> July and Friday 5<sup>th</sup> July 2019.

The clerk reported that the Annual General Meeting of the Mid-Cheshire Footpath Society was on Thursday 25<sup>th</sup> April 2019, 7.30pm at Kelsall Methodist Church Kelsall.

### **15. Standing Orders**

Councillor J Walker stated that the Parish Council need to set up a working party to look at the Parish Council's standing orders.

**RESOLVED** that;

A working party was to be set up to look at the Standing Orders.

### **16. PAT Testing**

The clerk has obtained three quotes for PAT testing.

**RESOLVED** that;

KDE electrical were given the contract for the PAT testing of electrical equipment at 0.70p per item.

### **17. Annual Subscriptions**

The clerk informed the Parish Council that the annual subscriptions were due for the Campaign to Protect Rural England, Society of Local Council Clerk membership for the clerk, Cheshire Community Action and Cheshire Community Building Network.

**RESOLVED** that;

The following subscriptions were to be renewed.

- (a) Campaign to Protect Rural England, annual subscription of £36.00
- (b) Society of Local Council Clerk membership for Clerk at the annual cost of £196.00.
- (c) Cheshire Community Action, annual subscription of £20.00
- (d) Cheshire Community Building Network annual subscription of £50.00.

### **18. The Certificate in Local Council Administration Registration Fee**

**RESOLVED** that;

£350.00 was approved for the Certificate in Local Council Administration Registration Fee for the Assistant Clerk.

## **19. Emergency Lighting Annual Testing**

The clerk has obtained three quotes for the Emergency Lighting testing

**RESOLVED** that;

KDE electrical were given the contract for the Emergency Lighting test at the cost of £160.00 plus VAT.

## **20. Parish Hall fees for Appletots**

Following the Parish Council meeting on Tuesday 19<sup>th</sup> February 2019 the clerk and assistant clerk have looked at standardising the fees for all other users.

It has come to the attention of the clerk that the Friday morning toddler group Appletots receives a subsidy on the Parish hall fees. The charge should be £36.00 per session however for many years they have been charged £28.00.

The clerk noted that Appleton Independent Methodist Church have a subsidy for the church coffee morning and choir and are charged the small hall rate of £21.00.

The Parish Council needs to decide on the correct hall hire fee for Appletots; whether to continue the subsidy, remove the subsidy or charge the £21.00.

**RESOLVED** that;

The Parish Hall hiring fee for Appletots for Friday mornings continue to be charged at £28.00 for the Friday morning session.

The clerk confirmed that all hiring fees are reviewed annually by the Finance and General Purposes committee.

## **21. Litter bins**

The clerk had contacted the Street scene manager at Warrington Borough Council regarding additional bins. He has confirmed that the charge for a new bin plus installation would be £300.00 per bin and that once installed Warrington Borough Council would empty the new bins on a regular basis.

Councillor J Wheeler stated that the Parish Council could apply for a grant from David Wilson community fund.

**RESOLVED** that;

The Parish Council apply for a grant for the installation of additional litter bins.

Councillor J Wheeler will confirm the exact locations of the bins and send the details of how to apply for a grant to the clerk.

## **22. Wildflower Planting**

The Street Scene Manager of Warrington Borough Council confirmed that the charge would remain the same as last year for the planting of Wildflowers. The cost last year was £1,680.00. The clerk noted that the planting would need to commence in May.

**RESOLVED** that;

The amount of £1,680.00 was approved for Wildflower planting with the cost to be taken from the Environmental budget.

Councillor J Walker informed the Parish Council that the area at Red Lane was unsuitable for machine planting.

## **23. Defibrillator Training session**

The Assistant Clerk has contacted a volunteer group, Northwich Community First Responders who could undertake a training session for a donation. Other private companies charge £25.00 to £30.00 per person. Councillor G Skentelbery informed the Parish Council that a Parish Councillor from Lymm Parish Council would undertake the training for no charge.

The clerk was asked to contact the Parish Councillor concerned and arrange a free course at Appleton Parish Hall.

## **24. Parish Council insurance**

The Assistant Clerk has looked into this and the Parish council are tied into a three-year deal of which this is the second year. Once this has expired the Parish Council can seek alternative quotes.

## **25. Bawming of the Thorn**

Councillors G Skentelbery and Councillor G Palmer reported that they will be attending the next Bawming committee meeting on Wednesday 24<sup>th</sup> April 2019.

## **26. Parish and Borough Councillors Reports**

Councillor J Walker asked the clerk to send a list of assets that the Parish Council owned to all Parish Councillors for their information.

Councillor J Walker requested a updated budget for 2019/2020. The clerk confirmed that this would be discussed at the next Finance and General Purposes meeting and presented to the Parish Council in May.

Councillor T Stansfield reported that a tree had fallen down on London Road. Warrington Borough Council Highways Department attended and moved the tree however the debris was left. The clerk was asked to contact Warrington Borough Council with regards to this matter.

Councillor P Walker informed the Parish Council that there had been a misprint in the LiveWire magazine, and it was Stockton Heath Parish Council rather than Appleton Parish Council that were moving into new accommodation in the library in Stockton Heath.

Councillor J Bilsland reported that the blue bins were not collected on Ash Lane in Appleton and she will report this to Warrington Borough Council.

Councillor K Arnett reported that there was an overflowing bin in Stockton Heath.

**27. Date and time of next meeting**

Tuesday 21st May 2019, Planning Committee meeting 7pm, Annual meeting at 7.15pm followed by the Monthly Parish Council meeting 7.30pm.