



# Appleton Parish Council

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Appleton Parish Hall, Dudlow Green Road, Appleton, Warrington,  
Cheshire WA4 5EQ

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## **Minutes of the monthly Parish meeting of Appleton Parish Council held on Tuesday 18<sup>th</sup> September 2018 at 7.30pm at Appleton Parish Hall, Dudlow Green Road Appleton WA4 5EQ**

**Present:** - Councillor S Harris (Chairman)

Councillor K Arnett, Councillor B Axcell, Councillor I Axcell, Councillor G Palmer,  
Councillor J Price, Councillor G Skentlebery, Councillor T Stansfield, Councillor P  
Walker, Councillor J Walker and J Wheeler.

Mrs. J Monks (Clerk) and a PCSO.

### **1. Welcome and apologies for absence**

Councillor S Harris welcomed everyone to the Parish Council meeting.

Councillor S Harris reminded all the Parish Councillors and members of the public that the use of mobile phones was prohibited during a meeting and all Parish Councillors were asked to use the microphones when speaking.

Councillor J Bilsland sent her apology as she was unable to attend as she was on holiday. Councillor S Bengner sent her apology as she was unable to attend as she was ill.

### **2. Members Code of Conduct and Declarations of Interest**

Councillor J Price declared a non-pecuniary interest at the Planning Committee meeting on 2<sup>nd</sup> August 2018 in relation to 2018/33131, 14 Burfield Drive, Appleton, WA4 5DB. Full Planning - New bungalow to rear garden of No.14 Burfield Drive and 2018/33172, Stockton Heath Lawn Tennis Club, Delphfields Road, WA4 5BY. Full Planning - Proposed installation of floodlighting to five existing tennis courts, replacement of two shale courts with an astro turf surface and renewal of perimeter fencing to tennis courts with an increase in height on Delphfields Road frontage as he lived near both proposed developments as such he did not take part in the decisions in relation to either planning application.

Councillor S Bengner declared a non-pecuniary interest at the Planning Committee meeting on 16<sup>th</sup> August 2018 in relation to 2018/32772, 6 Hatfield Gardens, Appleton, WA4 5QJ. Householders - Proposed retention of first floor side extension, single storey front extension and part 2 storey/ part single storey side extension as she lived on Hatfield Gardens as such she did not take part in the decision in relation to this planning application. Councillor G Skentlebery declared an pecuniary interest in

relation to costings for the Parish Council newsletter as he owned a newspaper company. As such he did not take part in the discussion in relation to the newspaper costs.

### **3. PCSO / Police report**

The PCSO reported that there had been a couple of reports regarding anti-social behaviour in the last month and patrols will increase accordingly in the affected areas. There had also been some bike thefts in the area and people were urged to lock these away for safekeeping. The PCSO reported that there had been some criminal damage to Broomsfields Leisure centre however all the youths had been identified and dealt with accordingly. The PCSO confirmed that this incident was not related to the BYP project on a Friday night. There had been a daytime burglary on Hatfield Gardens and a couple of incidents of suspicious activity from people selling door to door. The PCSO was thanked by the Parish Council for his attendance at the meeting and for all their good work in the local community.

### **4. Public Participation**

The clerk had noted that twenty members of the public attended the Planning Committee meeting on Thursday 2<sup>nd</sup> August 2018. On this date members of the public addressed the Planning Committee in relation to several planning applications.

In relation to the planning application for 2018/33131, 14 Burfield Drive, Appleton, WA4 5DB. Full Planning - New bungalow to rear garden of No.14 Burfield Drive several members of the public addressed the Planning Committee on Thursday 2<sup>nd</sup> August 2018 objected to this planning application as they stated that there would be a loss of residential amenity as they would be overlooked by this proposed new bungalow. The architect employed by the applicant also addressed the Planning Committee stating that the proposal was for a bungalow with habitable rooms in the roof and that the proposed bungalow was a considerable distance from adjacent properties.

In relation to the planning application for 2018/33172, Stockton Heath Lawn Tennis Club, Delphfields Road, WA4 5BY. Full Planning - Proposed installation of floodlighting to five existing tennis courts, replacement of two shale courts with an astro turf surface and renewal of perimeter fencing to tennis courts with an increase in height on Delphfields Road frontage several members of the public addressed the Planning Committee on Thursday 2<sup>nd</sup> August 2018 objecting to this planning application on the following grounds, light pollution, noise pollution, loss of residential amenity and availability of flood-lit pitches elsewhere.

In relation to the planning application for 2018/33234, Suite 7 Oak Tree Barns, Hatton Lane, Hatton, WA4 4BX, Variation of Condition - Application to vary Condition 9 (working hours) on application 2012/19884 to allow access to files and drawings outside company operating hours which are 08.00 to 16.30 Monday-Friday and 08.00 to 14.00 Saturday to change to 06.30 to 20:00 hours Monday to Friday, two members of the public addressed the Planning Committee on 2<sup>nd</sup> August 2018 with regards to the loss of residential amenity if the working hours were extended for this unit on Oak Tree Barn.

## 5. Planning

The recommendations of the Planning Committee on applications received since the last meeting were accepted and it was

**RESOLVED** that;

The following recommendations be forwarded to the Development Control Manager, Environment and Regeneration, Warrington Borough Council.

No Objections to the following applications –

2018/33169, Dingle Edge, Cann Lane North, Appleton, WA4 5NF. Outline Planning - Part demolition of existing dwelling to create space for second dwelling and extensions to existing dwelling with all matters reserved.

2018/33249, Broomfields Leisure Centre, Broomfields Road, Appleton WA4 3AE, Full Planning - Proposed Artificial Grass Pitch (AGP) refurbishment and extension including replacement floodlighting, fencing and entrance gates.

2018/32249 Dingle Farm, Dingle Lane, Appleton, WA4 3HR, Full Planning - Proposed change of use of Tea Rooms to Domestic Dwelling with Porch & Single Storey Extension.

2018/33283, 20 Lyons Lane, Appleton, WA4 5JG. Householder - Proposed redevelopment of existing single storey dwelling to form a 2 storey (4 bedroom) dwelling including extension to existing garage.

2018/33280, Church View, Old Pewterspear Lane, Appleton, WA4 5QH - Proposed first floor bedroom & single storey garage extension to the front of dwelling with loft conversion and dormers to the rear.

2018/33225, 55 Red Lane, Appleton, WA4 5AL. Householder - Proposed side extension, new access drive and perimeter fencing.

2018/33286, 16 Pepper Street, Appleton Thorn, WA4 4RU. Householder - Proposed installation of a steel framed, wooden automated sliding cantilever gate.

2018/33267, 32 Bridge Lane, Appleton, Warrington, WA4 3AX. Householder - Proposed removal of existing single storey side extension to be replaced with two storey side extension and associated works.

2018/33291, Land off Cann Lane South, Appleton, WA4 5NQ. Full Planning - Proposed new vehicular access to vacant parcel of land and boundary fence.

2018/33325, 34, Willow Lane, Appleton, Warrington, WA4 5DZ. Householder - Proposed replacement of existing Conservatory and Car Port for a single storey rear and side extension.

2018/32249, Dingle Farm, Dingle Lane, Appleton, WA4 3HR. Full Planning - Proposed change of use of Tea Rooms to Class C3 Dwelling house with the erection of a single storey extension to the western elevation, a single storey porch to the southern elevation. Alterations to fenestration, insertion of rooflights and associated external works and alterations to form 3-bedroom, two storey house with revisions to access arrangements and cessation of farm shop retail use within outbuilding and conversion of this structure to use as a domestic garage ancillary to the Class C3 house. Changes to red line.

2018/33438, 18 Cliffe Road, Appleton, Warrington, WA4 5AQ. Householder - Proposal to extend ground floor into part of garage and into garden to form habitable rooms. The proposed layout is a change to existing planning permission ref 2015/26445 which allowed for conversion of the garage into habitable rooms.

2018/33480, 35 Field Lane, Appleton, WA4 5JR. Householder - Proposed two storey kitchen/dining/bedroom extension to the rear elevation and loft conversion with playroom over existing garage.

The Parish Council raised concerns to the following applications;

2018/32772, 6 Hatfield Gardens, Appleton, WA4 5QJ. Householders - Proposed retention of first floor side extension, single storey front extension and part 2 storey/part single storey side extension. The Parish Council requests that the Planning Officer addresses the concerns and objections of the immediate neighbours and are concerned about the number of car parking spaces for these proposed extensions

2018/33107, 60 Shepperton Close, Appleton, WA4 5JZ. Full Planning - Proposed single storey extension to rear elevation plus conversion of existing garage to create sitting room and shower room. The Parish Council is concerned regarding the impact of this proposal on the neighbouring property (no 62).

2018/33158 The Rowans, Cann Lane North, Appleton, Warrington. WA4 5NF TPO – works to Copper Beech – Full reduction and crown thin to reduce shading and size. The Parish Council is concerned regarding the damage that has previously been undertaken on this property and would request that this is carefully considered by the Tree Officer.

The Parish Council raised objections to the following applications;

2018/33131, 14 Burfield Drive, Appleton, WA4 5DB. Full Planning - New bungalow to rear garden of No.14 Burfield Drive. The Parish Council objects to this planning application as it would be overdevelopment of the plot and would result in loss of residential amenity for surrounding neighbours. The planning application would also set a precedent for other infill developments. The Parish Council requests for this planning application to be referred to Development Control Committee and that Committee members undertake a site visit prior to any decision on this planning application being made.

2018/33172, Stockton Heath Lawn Tennis Club, Delphfields Road, WA4 5BY. Full Planning - Proposed installation of floodlighting to five existing tennis courts, replacement of two shale courts with an astro turf surface and renewal of perimeter fencing to tennis courts with an increase in height on Delphfields Road frontage. The Parish Council wish to object to this planning application due to the loss of residential amenity for the neighbouring properties. The proposed hours the floodlights could be used for is unreasonable in a residential area particularly the late night, up to 10pm. The Parish Council wish to object as the Parish Council are concerned about light reflecting into the gardens of the houses on Delphfields Road, in particularly 29,31 and 33. The Parish Council also objects to the height of the proposed flood lights. The Parish Council also objects to the noise pollution which will be caused by the machinery required to undertake maintenance. The Parish Council are aware several residents object to this proposal. The Parish Council is aware there is alternative floodlit tennis courts in the immediate locality as such there is provision for floodlit tennis courts elsewhere. The Parish Council requests for this planning application to be referred to Development Control Committee and that Committee members undertake a site visit prior to any decision on this planning application being made and the effect on the properties immediately adjacent to the proposed floodlights is considered.

2018/33234, Suite 7 Oak Tree Barns, Hatton Lane, Hatton, WA4 4BX, Variation of Condition - Application to vary Condition 9 (working hours) on application 2012/19884 to allow access to files and drawings outside company operating hours which are 08.00 to 16.30 Monday-Friday and 08.00 to 14.00 Saturday to change to 06.30 to 20:00 hours Monday to Friday. The Parish Council objects to the variation of the condition application for this site due to the impact on the residential property. This would result in loss of residential amenity and increase both the light and noise pollution. The granting of this variation will also set a precedent for other suites on Oak Tree Barns and result in further loss of residential amenity for Oak Tree Farm.

2018/33131, 14 Burfield Drive, Appleton, WA4 5DB. Full Planning - New bungalow to rear garden of No.14 Burfield Drive. The Parish Council objects to this planning application as it would be overdevelopment of the plot and would result in loss of residential amenity for surrounding neighbours. The planning application would also set a precedent for other infill developments. The Parish Council are also concerned regarding the size and width of the access road to the proposed new bungalow. The Parish Council requests for this planning application to be referred to Development Control Committee and that Committee members undertake a site visit prior to any decision on this planning application being made.

2017/31757. Land North of Barleycastle Lane, Appleton Thorn. Full Planning application (Major) - Demolition of all existing on-site buildings and structures and construction of a National Distribution Centre building (Use Class B8) with ancillary office accommodation (Class B1(a)), vehicle maintenance unit, vehicle washing area, internal roads, gatehouse, parking areas, perimeter fencing, waste management area, sustainable urban drainage system, landscaping, highways improvements and other associated works.(Environmental Impact Assessment application). The Parish Council objects on the following grounds; Greenbelt Any proposal for any planning application on this land would be unacceptable. The land is greenbelt and therefore should be

protected from any development of any kind. There are no 'exceptional circumstances'. Whilst the Parish Council understands the need for this business to grow, other suitable brownfield sites must be used. Highways Network The Highways network in the immediate surrounding area is insufficient to meet the needs and the additional traffic of the proposed development. The Parish Council understands that roads near the development may be improved with Section 106 funds however the surrounding roads and motorway network all are currently at capacity. All the surrounding roads would require upgrading and an additional motorway junction for the M6 would be essential. There are Highways issues as many of the narrow rural roads are not designed for lorries and do not have sufficient turning circles and any Heavy Good vehicle coming out the junction has no clear line of sight because of the bend. The exits from the Trading Estate are already dangerous. All these Highways issues with need addressing. The Parish Council would also insist that there is a speed restriction of 30mph along this stretch of road due to volume and speed of the current traffic. Litter The litter from the current Appleton Thorn Trading estate is unacceptable. The litter extends well away from this site going down Grappenhall Lane. Due to the speed of the road litter picking can only be undertaken with road closures which is at a considerable cost. The current litter issue will only increase if further developments are made to this trading estate. Section 106 funds must be granted in order to take action on this matter. Matrix signage must be installed should planning consent be granted and the developers of the site must also be requested to either make a yearly contribution towards the collection of litter on the trading estate and proposed new development or be made responsible for cleaning any litter on a regular basis as a planning condition. Engagement with members of the public and the Parish Council The Parish Council is disappointed that the applicant of this planning application has not approached or discussed such a major development with the Parish Council. Also, there has not been any engagement or local consultation with members of the public. Given the size of the proposed site and its impact on Appleton, the Parish Council and members of the public should have been directly consulted by the developer. Development Control Committee The Parish Council requests for this planning application to be referred to Development Control Committee and that Committee members undertake a site visit prior to any decision on this planning application being made.

***Due to Councillor J Wheeler and Councillor P Walker being members on the Warrington Borough Council Development Control Committee, they did not participate in the planning discussions or the recommendations agreed.***

For information, only –

2018/33242, 6 Woodstock Gardens, Appleton, WA4 5HN. TPO - Application for tree works to T1 (Oak Tree) to reduce remaining limb extending over rear garden by approximately 3-4metres. The remainder of the tree to be crown thinned to allow more wind permeation through the remaining crown.

2018/33241. Land at, Birchdale Court, Birchdale Road, Appleton, Warrington, WA4 5AW. TPO - Application for tree works to T1 (Sycamore) - Crown raise to 6m from ground level to clear highway and building. T2 (Sycamore) - selective reduction to aid

re-balance of crown due to suppression from former tree. Reduce side laterals by 2-3m. Crown thin by 20-25%. T5 (Horse Chestnut) - reduce side laterals from neighbouring property by 2-3m and selectively reduce crown by 2-3m to balance. Crown thin by 20-25%.

2018/33244, The Old Stables, Barleycastle Lane, Appleton, Warrington, WA4 4RF, Section 192 Certificate - Proposed change of use to office space.

2018/33342, Land South of Astor Drive, East of Lichfield Avenue &, South of Witherwin Avenue, Grappenhall Heys,, WA4 3LG. Non Material amendment - Proposed amendment to Condition 2 to include the Grappenhall Heys Site Phasing Plan (drawing ref: 30205) and proposed amendment to the wording of Condition 3 part C for the commencement of development on each phase separately to read: For each phase, as identified on the Grappenhall Heys Site Phasing Plan (drawing ref: 30205), approval of all reserved matters shall be obtained from the Local Planning Authority in writing before any development of the relevant phase is commenced. on previously approved application 2017/29929.

2018/33343, Land bounded by Green Lane &, Dipping Brook Avenue, Appleton, WA4 5NN. Non-Material Amendment - Proposed amendment to Condition 2 to include the Appleton Cross Site Phasing Plan (drawing ref: APH25477\_Reserved Land\_RevC). Proposed amendment to the wording of Condition 3(c) to read as follows: c) For each phase, as identified on the Appleton Cross Site Phasing Plan (drawing ref: APH25477\_Reserved Land\_RevC) approval of all reserved matters shall be obtained from the Local Planning Authority in writing before any development of the relevant phase is commenced. on previously approved application 2017/29930.

2018/32672, Pewterspear Green Road, Appleton, WA4 5FD. Reserved Matters (Major) - 180 dwellings and associated development; application for the approval of reserved matters pursuant to outline planning permission ref: 2016/28807 (appearance, landscaping, layout, scale).

2018/33323, 57 Field Lane Appleton, WA4 5JR. Discharge of Conditions-3 (Material samples) on Previous approved 2018/32882.

2018/33361, 313 London Road, Appleton, WA4 5JB. TPO - Application for proposed tree works to G2 (Oak) closest to the house - Proposed fell or as minimum crown lift - rot and major wound on house side. No amenity left on tree; G2 (Beech) - head in lower branches from neighbouring property by 1-2 metres. Thin by 20%; G2 (Oak) near neighbouring property - crown lift to first major limb, head in two lower limbs by 1 metre to clear the adjacent property, to re-balance the crowns, to allow wind permeation through the crown.

2018/33347, 16 Chartwell Gardens, Appleton, WA4 5HZ. Section 192 (Lawful Development Certificate) - Proposed single storey extension to rear of dwelling.

2018/33403, 23 Pineways, Appleton, WA4 5EJ, TPO - Application for tree works to 1 x Lime - crown lift to branch break. Crown thin by approximately 30% to increase wind and light permeation. 1 x Beech - remove deadwood. 1 x Sycamore - remove deadwood.

2018/33396. Land adjoining, 1, Field Lane, Appleton, WA4 5JR. TPO - Application for tree works to 1 x Oak tree - crown lift to approximately 4m and reduce back, side laterals encroaching the front garden of 1 Field Lane by 1-2m as per attached photo. 1 x multi-stemmed Sycamore (marked with blue print), multi-stemmed at base suppressing Copper Beech to the rear. Fell to promote future development of Copper Beech and removing the risk of failure at base on Sycamore. Damson with basal collapse/decay, leaning towards boundary fencing - fell for safety.

2018/33484, 18 Hatfield Gardens, Appleton, WA4 5QJ. TPO - Oak tree on the bridal path at the rear of 18 Hatfield Gardens TPO 51 G7. Reduce canopy from the property by 2-3 metres from branch tips and crown raise to 5 metres from ground level. All cuts will be at suitable junctions and branch diameters will not exceed 80-100mm range.

2018/33382, 68 Hatfield Gardens, Appleton, WA4 5QJ Section 192 (Lawful Development Certificate) - Proposed single storey extension to rear of dwelling.

2018/33514. Land Adjacent to 23A Lyons Lane, Appleton, WA4 5JG. Works to Trees covered by Tree Preservation Order -Works including: Lime (T2) - Fell because roots are under the foundations of 23a Lyons Lane and causing subsidence to property. Cherry (T7) Fell for the same reason as T2. No trees will be replanted due to the proximity of the house.

2018/33464, The Lodge, Lumb Brook Road, Appleton, WA4 3HH. Section 192 (Lawful Development Certificate) - Proposed detached outbuilding in the garden to provide a leisure suite.

## **6. PCSO – Service Level Agreement**

The clerk has received a copy of the Service Level Agreement for 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019 and the clerk has received bill for £4,160.00 for the quarterly payment for the PCSOs.

**RESOLVED** that;

The Service Level agreement for 2018/2019 is signed and dated by the Chairman of the Parish Council, Councillors S Harris and that the clerk pays the quarterly payment of £4,160.00 on the next payment schedule.

## **7. Clerk's Report and Accounts**

The July and August 2018 statement of Receipts and Payments for the Financial Year 2018/2019 was noted, and the Members noted the Bank Statement as at 31<sup>st</sup> July 2018 and at 31<sup>st</sup> August 2018.

**RESOLVED** that;

Payments were to be made in accordance with the payment schedule for August and September 2018.

The bank reconciliation and bank statements were both signed by the Chairman.



The clerk has received a letter from the Church Warden of St Cross Appleton Thorn Church regarding the purchase of a, 'There but Not There' figure. The Parish Council has ordered ten figures (no charge) and five of these will be used for St Cross Church.

The clerk confirmed that the floor polishing for the Parish hall had not been undertaken as the builders had not finished. The clerk has now rearranged for this Wednesday 2<sup>nd</sup> January and Thursday 3<sup>rd</sup> January 2019. The hall users that regularly hire the hall have been informed in an email dated 12<sup>th</sup> September 2018 that the hall will be closed for these two days and that any bookings cannot be made.

The clerk has contacted a company with regarding to dry-cleaning the curtains and stage curtains in the main hall. The cost of this is £370.00 plus VAT and would take a day on site.

**RESOLVED** that;

The curtains and stage curtains are to be dry-cleaned at the cost of £370.00 plus VAT.

The clerk informed the Parish Council that several Parish Hall users had complained regarding the on-going building work and the clerk had received concerns regarding Health & Safety as the builders had left tools and equipment unattended. The clerk has spoken to the site manager and contractor and they had been informed that this was unacceptable. The clerk stated that the Parish Council should maybe consider closing the hall until all the work had been completed.

**RESOLVED** that;

The Parish Council will send a formal response to the complaint received regarding Heath & Safety concerns.

## **8. Annual return for financial year 2017/2018**

The clerk had not yet received the annual return back from the external auditors as such this was to put on the agenda for the next Parish Council meeting in October.

## **9. Office furniture and painting**

**RESOLVED** that;

New office furniture is purchased, and the office is painted at the cost not exceeding £1,000.00.

## **10. Christmas**

The clerk informed the Parish Council that the Parish Hall had no internal Christmas decorations or Christmas tree and the clerk requested funds in order to decorate the Parish hall. Councillor G Skentlebery informed the Parish Council that he would donate old decorations and a tree for the Parish Hall.

**RESOLVED** that;

- (a) To host the Christmas social on Wednesday 12<sup>th</sup> December, 7pm to 9pm and the expenditure for the event did not exceed £500.00. The Parish Council

confirmed that they wanted a caterer for this event and the clerk was requested to organise this accordingly.

- (b) To hold a Christmas light switch on event on 1<sup>st</sup> December 2018. Councillor S Harris will liaise with the Area Board to ensure that this event is covered under Warrington Borough Council's public liability insurance and she will confirm if the Area Board would be able to assist with a Risk Assessment. The clerk was requested to put publicity for this event on the agenda for the next Parish Council meeting. Meanwhile the clerk was requested to draft some proposed posters for the event. The clerk was also asked to contact the landowner concerned regarding permission to use this land and to contact the manager of the Co-op to see if they could provide any donations.

## **11. Certificate in Local Council Administration for the Assistant Clerk**

**RESOLVED** that;

The Assistant Clerk be enrolled to undertake the Certificate in Local Council Administration course at the cost of £250.00 and to undertake training for this at the cost of £390.00 plus VAT.

## **12. Parish Hall**

The clerk had amended the hall hire agreement following consultation with Cheshire Community Action, a copy of which had been circulated to each Parish Councillor.

**RESOLVED** that;

The new hall hire agreement was adopted for the Parish hall. The clerk was asked to issue to all new and existing hall hire users.

The clerk informed the Parish Council that the current invoicing system was in need of modernisation. The clerk proposed emailing bills, no longer issuing paper receipts and not accepting cash as a means of payment.

**RESOLVED** that;

The current invoicing system was modernised and bills were to be emailed and paper receipts were to be no longer issued.

The Parish Council no longer accepted cash for payment of hire of the Parish Hall from 1<sup>st</sup> January 2019.

The clerk was requested to inform Parish hall users accordingly.

## **13. Enclosure Act**

A resident had requested that the Parish Council consider the impact of the Enclosure Act for the Homes & Communities land at Appleton Cross. This had been investigated

by the Local Plan group which was led by Grappenhall & Thelwall Parish Council. In addition to this, legal advice had been sought from Warrington Borough Council.

**RESOLVED** that;

The Parish Council will not take any action with regards to the Enclosure Act in relation to the Homes and Communities development at Appleton Cross. The clerk was asked to notify the resident concerned.

#### **14. Bawming Tree and war memorial**

The clerk has received a request from a resident of Appleton Thorn for the Bawming tree to be pruned at the cost of £100.00.

The clerk was requested to inform the member of the public that the Parish Council would need a formal request from the Bawming Committee to consider this expenditure.

Councillor S Harris informed the Parish Council that local residents had undertaken work on a hedge in Appleton Thorn. Councillor T Stansfield had also provided valuable assistance with this matter.

**RESOLVED** that;

The clerk was requested to send a letter of thanks to the residents concerned and to send two sets of flowers and a voucher for the Appleton Thorn Inn to the value of £50.00.

The clerk was requested to inform the residents that next time the Parish Council would try and assist with any required work in Appleton Thorn.

#### **15. South Warrington Library (in Stockton Heath) Working Group**

Councillor S Harris reported that funds had been approved for improvement works at the library in Stockton Heath and a public consultation will be launched soon.

#### **16. Registration of land adjacent to Park Crescent**

Councillor J Wheeler informed the Parish Council that the certificate of lawfulness had been refused to the land adjacent to Park Crescent. This land was currently unregistered with the Land Registry. Both Warrington Borough Council and the Woodland Trust had refused to adopt and register the land adjacent to Park Crescent. Councillor J Wheeler asked the Parish Council to consider registering the land to protect it from any future developments.

Several Parish Councillors raised concerns regarding insurance and ongoing maintenance costs and setting a precedent for other areas of unregistered land.

Councillor J Wheeler informed the Parish Council that she would approach a local solicitor for free legal advice on this matter.

## **17. Appleton Thorn gateway signs**

Councillor S Harris informed that the gateway posts had now been installed by Warrington Borough Council however the signage will follow after it has been discussed and agreed with local residents and Parish Councillors.

## **18. Bulb Planting**

Councillor J Walker had met with the Streetscene Manager of Warrington Borough Council to discuss sites and expenditure for bulb planting. Exact price for each location was yet to be confirmed. Some areas may not be suitable to machine planting due to their size so hand-planting would be required.

**RESOLVED** that;

To fund bulb planting to the cost not exceeding £5,000.00. Councillor J Walker will organise sites accordingly with the Streetscene Manager at Warrington Borough Council.

Councillor J Wheeler informed the Parish Council that the land at Dipping Brook may be unsuitable due to constant traffic and planned developments in this area.

## **19. BT Phone boxes**

The clerk has confirmed that the work on the BT phone boxes has commenced and is due to be completed, dependent on weather by the end of October.

The defibrillator for the London Road/Lyons Lane box is due to be fitted on Monday 24<sup>th</sup> September 2018. The clerk had been in contact with NW Ambulance who had stated that the defibrillator for the phone box on London Road/Lyons Lane would be better located inside the phone box. Councillor J Wheeler informed the Parish Council that as this box was becoming a local history hub she wanted the defibrillator outside the phone box.

The clerk was requested to cancel the electrician that had been booked for Monday 24<sup>th</sup> September 2018 and ask NW Ambulance to provide advice in writing regarding this matter.

## **20. Budgets for Committees**

Councillor S Harris had requested that individual committees were all allocated individual budgets and that each committee was given the authority to spend up to a maximum amount according to their terms of reference without having to wait until the next Parish Council meeting for approval. Any expenditure would have to be reported to the Parish Council at the next Parish Council meeting.

**RESOLVED** that;

This was agreed in principle however the exact details would be discussed at the next Finance and General Purposes Committee. The chairman of each committee was asked to provide details of proposed budgets including amounts to the clerk for a Finance and General Purposes meeting.

**21. Minutes of the Media Committee**

**RESOLVED** that;

The Minutes of the Media Committee meeting held on 30<sup>th</sup> July 2018 (copies of which had been circulated to each Member) were approved and signed by the Chairman.

**22. Minutes of the Environmental Committee**

**RESOLVED** that;

The Minutes of the Environment Committee meeting held on 31<sup>st</sup> July 2018 (copies of which had been circulated to each Member) were approved and signed by the Chairman.

**23. Minutes of the Community Events Committee**

**RESOLVED** that;

The Minutes of the Community Events Committee meetings held on 8<sup>th</sup> July 2018, 30<sup>th</sup> July 2018 and 4<sup>th</sup> September 2018 (copies of which had been circulated to each Member) were approved and signed by the Chairman.

**24. Minutes of last meeting and matters arising**

**RESOLVED** that;

The Minutes of the Parish Council meeting held on Tuesday 17<sup>th</sup> July 2018 (copies of which had been circulated to each Member) were approved and signed by the Chairman.

**25. Parish and Borough Councillors Reports**

Councillor J Wheeler asked the Parish Council for some framed pictures of old Appleton. The clerk was requested to put this as an agenda item for the next Parish Council meeting in October.

Councillor S Harris reported that she had asked the clerk for an official Appleton Parish Council email address.

Councillor J Wheeler confirmed that Warrington Borough Council are hosting a World War One event at the Town Hall and various events have been arranged both at St Cross Church in Appleton Thorn and St Matthews Church in Stretton. In addition to this the Scouts have arranged an event in Stockton Heath. The possibility of a beacon at Hillcliffe had been discussed by the Events Committee and they had decided that this was not a viable option.

Councillor J Price reported that there had been an article in the press regarding fly-tipping at Appleton Cross.

Councillor J Price asked if a representative from Stockton Heath Tennis Club had contacted the Parish Council. The clerk informed the Parish Council that no contact had been made.

Councillor J Price asked the clerk to contact Planning Enforcement regarding work at the rear of 177 London Road.

Councillor J Price informed the Parish Council that he had contact the local PCSO regarding two cars causing an obstruction on Quarry Lane South.

Several Parish Councillors reported that they have received numerous complaints regarding the Creamfields festival. Councillor S Harris had contacted Warrington Borough Council regarding this matter however the land was in Halton and it was Halton Borough Council that were responsible for granting the licence application for the festival. The clerk noted that the noise pollution was monitored by a private company and that they had stated that the noise was within the permitted limits. Councillor S Harris confirmed that all Parish Councils will be invited to a debriefing session by the festival organisers soon. The clerk was asked to draft a letter from the Parish Council regarding the noise complaints received due to the festival and copy this letter to the local Parish Councils and send a letter to Halton Borough Council regarding the event.

Councillor K Arnett informed the Parish Council that the trees on Dingle Lane required pruning. Councillor J Walker stated that the Streetscene Manager of Warrington Borough Council was aware of this and the work required will be undertaken soon.

Councillor J Wheeler informed the Parish Council that a resident of Dingleway has tarmacked over a grass verge in order to provide additional car parking, she confirmed that she had informed Warrington Borough Council of this as it would set a precedent and other local residents would follow suit.

Councillor J Wheeler informed the Parish Council that a meeting for residents had been arranged with representatives of Warrington Borough Council to discuss the land adjacent to Sevenoaks in order to explain the enforcement process.

Councillor J Walker requested that the Parish Council approach the Rugby Club with regards to their planned future plans for this site. Councillor S Harris confirmed that she would contact the Rugby Club in order to establish a dialogue with the Parish Council.

Councillor J Walker confirmed that Birchdale Road has been resurfaced and that the Environmental Committee would look into the possibility of a display board of the history of the Wharf.

Councillor T Stansfield reported to the Parish Council that heavy good vehicles continue to use the Cat & Lion junction in Stretton and the signage regarding lorries is behind trees. The clerk will submit a request to the Highways Department to look into this matter.

Councillor T Stansfield reported that Applejacks had placed hardcore at their gates on Arley Road and he was concerned about cars using this for access.

Councillor B Axcell reported that the landowner of the path between Willow Lane and Co-op had been resurfaced following a request from residents.

Councillor S Harris reported that there had been progress with regards to Broomsfields Sheltered Housing and the owners had now presented residents with another option.

## **26. Date and time of next meeting**

Tuesday 16<sup>th</sup> October 2018, Planning Committee meeting 7pm followed by the Monthly Parish Council meeting 7.30pm.