



Appleton Parish Council

Minutes of the meeting of the Finance and General Purposes Committee at Appleton Parish Hall on Thursday 9th January 2020 at 9.30am.

Present

Councillor P Walker, Councillor S Benger and Councillor J Wheeler.

Mrs J Monks and Mrs I Derbyshire (Assistant Clerk).

1. Welcome and apologies for absence

Councillor P Walker welcomed everyone to the meeting. Councillor B Axcell sent his apology.

2. Members Code of Conduct

None declared.

3. Matters Arising

No matters were arising from the Finance and General Purposes Committee meeting held on 5th December 2019.

4. Health and Safety Policy

The clerk has circulated the current Health & Safety Policy which was undertaken by Terrain in 2014.

Recommended that;

The Health and Safety Policy was confirmed at the Parish Council meeting. The clerk was asked to rename it Staff Health and Safety Policy and once it had been approved by the Parish Council the clerk was asked to put a copy on the Parish Council's website.

5. Quarterly budget

The clerk had circulated the quarterly budget up to 31st December 2019. The following budgets were overbudget.

- Maintenance of Parish Council assets
- Grant budget
- Training budget

The clerk was asked to circulate a list of the expenditure from the maintenance of Parish Council assets to all the members of the Finance and General Purposes Committee.

Recommended that;

The quarterly budget was approved at the next Parish Council meeting.

It was noted that the Parish Council was in a healthy position and that the reserves would be reviewed at the end of the year.

6. Foyer Screen

Councillor J Wheeler will contact a company for a quote for a TV screen in the foyer of the Parish Hall similar to the one at St Mary Magdalene's Church. This then would be considered at the next Finance and General Purposes meeting.

7. Website

The clerk had drafted a website specification for a new website. This was discussed and quotes will be obtained for the next Finance and General Purposes meeting.

8. Main Hall and small hall Floor Polishing

The clerk had contacted several companies in order to get quotes for the floor polishing of the main hall and small hall.

RESOLVED that;

The expenditure of up to £900 plus VAT is approved with the costs to be taken from the Parish hall improvements budget and that the work was undertaken by Alliance Chem-Dry.

9. Insurance Reinstatement Value

The insurance reinstatement value of the Parish hall had been assessed to be £435,000. The valuation of the Parish Hall was £350,000 at June 2010.

The clerk confirmed that the Parish Hall was currently insured for £500,000 as such no further action was necessary. The charge for this was £300.00 plus VAT.

10. Savings Rates

The clerk has received a letter dated 11th December 2019 regarding the reduction in savings rates for the Mansfield Building Society. The interest rate will be reducing from 1.40% to 1.15% from 1st January 2020.

The savings rates for the Nationwide Building Society is 0.65%.

Savings rates for other banks were provided.

Recommended that;

An additional bank account was opened with another provider with a notice account in order to gain more interest and for a long-term investment.

11. Transfer of funds

The clerk advised that the interest due from the Mansfield Building Society is £1,192.19. As such it has necessary to transfer the amount of £1,192.19 from the Mansfield Building Society to the NatWest current account.

The current account needs funds for ongoing costs until the precept is received at the end of April. As such the amount of £30,000 needs to be transferred from the Nationwide Building Society to the current NatWest account.

Recommended that;

The above bank transfers were undertaken, and the forms were signed by three authorised signatures.

12. Broomfield Youth Project Grants

The clerk has received a grant application for a financial contribution of £1,900 to support Broomfields Youth Project. LiveWire provide all the facilities free of charge, exclusive use of the All-Weather pitches between 7pm and 10pm on a Friday evening. The annual value of the provision is £10,584 if charged at the normal community club rate. The clerk has contacted the lead of the Broomfields Youth Project who confirmed that that they continue to use the pitches each week between 7pm and 10pm.

Recommended that;

The Parish Council would continue to contribute the amount of £1,900 for the use of the All-Weather pitches at Broomfields Leisure centre for the Broomfields Youth Project.

The clerk noted that no grant application has yet been received regarding a youth worker and that this would be put as an agenda item when the completed grant form had been returned to the Parish Council.

The meeting closed at 11am