



# Appleton Parish Council

---

Minutes of the meeting of the Finance and General Purposes Committee at Appleton Parish Hall on Thursday 6<sup>th</sup> February 2020 at 9.30am.

## **Present**

Councillor P Walker, Councillor S Benger, Councillor B Axcell and Councillor J Wheeler.

Mrs J Monks and Mrs I Derbyshire (Assistant Clerk).

### **1. Welcome and apologies for absence**

Councillor P Walker welcomed everyone to the meeting.

### **2. Members Code of Conduct**

None declared.

### **3. Matters Arising**

No matters were arising from the Finance and General Purposes Committee meeting held on 9<sup>th</sup> January 2020.

### **4. New Parish Councillors Training**

The clerk had contacted Cheshire Association of Local Councils regarding induction courses for Parish Councillors. There is an 'Introduction for Clerks & Councillors' course which are scheduled in June, one at Holmes Chapel and the other at Tarvin the charge for this is £35.00 per person. Cheshire Association of Local Councils could do the same course at Appleton and the charge would be £22.50 for 15 people, 13 Parish Councillors, Clerk and Assistant Clerk. The total cost of this would be £337.50.

**RESOLVED** that;

The clerk was requested to book a training session at the cost of £337.50 for new Parish Councillors from Cheshire Association of Local Councils.

The clerk was also requested to book the Parish hall for Code of Conduct training from Warrington Borough Council for Appleton and other Parish Councils to attend.

The clerk will also produce induction packs for Parish Councillors from May.

## **5. Framed pictures of Appleton**

The clerk reported that several groups at the Parish hall were looking at producing art work for the Parish hall. Appleton Independent Methodist Church had produced two posters. The clerk had also asked for a quote for the nine pictures of the Parish hall being built to be framed. The cost of the framing for all three would be £170.00.

Councillor J Wheeler also was investigating the possibility of getting some framed picture of Appleton framed.

**RESOLVED** that;

The expenditure of up to £500.00 was approved for framing for pictures of the Parish hall.

## **6. PCSO funding arrangements for 2020/2021**

The Parish Council fund 50% of a PCSO at the cost of £16,640. Cheshire Police have confirmed that there will be no increase in the charge for 2020/2021.

**Recommended** that;

The Parish Council continues to fund 50% of a PCSO for 2020/2021.

The clerk was asked to put this on the Parish Council agenda for approval.

## **7. Photocopier**

The clerk had obtained eight quotes from four companies for a new and refurbished photocopier. The document feed on the current photocopier is broken and as it is over ten years old the parts are no longer manufactured.

**RESOLVED** that;

The Parish Council purchase a new photocopier/scanner A4 in colour at a cost of up to £1,500 plus VAT. In addition, a twelve month service contract would be purchased, this is billed upon use.

## **8. Sensor lights for car park**

The clerk had received complaints from a resident regarding the light in the car park being left on overnight. However, the same resident has complained about the sensor lights on the side of the building flicker on and off as people pass.

**RESOLVED** that;

The expenditure of up to £105.00 plus VAT was approved for a timer switch to be installed on the rear car park light.

## **9. Stockton Heath Festival Grant**

The clerk has received an application for a grant for £350.00 for Stockton Heath Festival along with free hall hire for both the events on the Thursday afternoon on 2<sup>nd</sup> July 2020 and Friday evening on 3<sup>rd</sup> July 2020 at Appleton Parish Hall.

**Recommended** that;

The Parish Council gives a grant of £350.00 towards Stockton Heath Festival. The clerk was asked to put this as an agenda item for the next Parish Council meeting.

## **10. Website**

The clerk has obtained five quotes for a new Parish Council website. The cost varies from a basic website to more functional website which allows online bookings. The clerk was asked to get further quotes for the website and this was put on the agenda for the next Finance and General Purposes Committee meeting.

## **11. Foyer Screen**

The assistant clerk has been researching prices for a foyer screen in the entrance of the Parish Hall. Further research will be undertaken, and the clerk was asked to put this on the Finance and General Purposes meeting for March.