

Finance & General Purposes

Committee Meeting

Thursday 3 October 2019

Attending:

Peter Walker Chair

Sandra Bengner

Jane Bilsland

Apologies:

Sharon Harris

Brian Axcell

Judith Wheeler

Joanne Monks Clerk

Councillor Walker opened the meeting and welcomed members. Reasons for absence have been received and accepted.

Matters Arising

None

Parish Hall

Councillor Bilsland discussed the spreadsheet for income and expenditure for the Parish Hall and explained that she had inserted basic formulas to automate this report.

It was agreed that a sub-group should be formed to look at the running of the Parish Hall and develop a reporting package.

Laurel Hedge

It was agreed that the Parish Council should arrange for the hedge to be cut.

Options discussed were: can the Ranger do this work, would there be any risks in terms of Health and Safety? Also obtain a quote from ASGMS for the work. To be reviewed and a decision made at the next F&GP meeting.

Data Protection and Information Commissioner Guidance

Looked at the new information - Agreed action, the Policy be provided in order that a proper review can be conducted and any appropriate amendments be made, before publishing on the website.

Safeguarding Policy

Agreed this should be deferred to the next F&GP meeting.

Remembrance Sunday

Usually Councillor Stansfield obtains a wreath from The British Legion and the Parish Council makes a donation.

Action. Check the amount donated last year and approve this year's donation at the next Council meeting, to avoid any delays.

Fair Trade

Agreed this should be deferred to the next F&GP meeting.

Health & Safety Policy

Councillor Bengler indicated that this policy should be displayed in the Parish Hall for user's information.

Agreed this should be deferred to the next F&GP meeting.

Tree Pruner

Agreed this should be deferred to the next F&GP meeting.

Books – Local council admin and Charles Arnold Baker

With no information it was agreed this should be deferred to the next F&GP meeting.

Web Hosting

With no information it was agreed this should be deferred to the next F&GP meeting.

Christmas Lights around Parish Hall

With no information it was agreed this should be deferred to the next F&GP meeting.

SLCC membership renewal for assistant clerk

Approved

Quarterly Budget

With no information it was agreed this should be deferred to the next full Council meeting.

Please Note that due to the Clerk being off sick, the information she would normally provide at the F&GP meeting was not available and some of these items (referring to finances) have been deferred to the next full Council meeting for approval to avoid any delays.